**LGA Forward Plan: LGA Leadership Board, LGA Executive & Councillors’ Forum**

**JANUARY**

**LEADERSHIP BOARD**

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| **LGA LEADERSHIP BOARD 18.01.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| LGA Membership | To agree the LGA’s membership offer. |
| LGA Budget | To provide an outline budget prior to this being agreed in March. |
| Treasury Management | To consider the performance of treasury management over the year. |
| Scheme of Delegation | To agree an updated Scheme of Delegation. |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Note of the last meeting | To approve the note of the meeting. |
| Part 2: Confidential  |
| Note of Commercial Advisory Board  | To note the minutes of the CAB last meeting. |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention.  |
| Brexit  | To update & take a steer on the LGA’s Work on Brexit. |
| Local Government House & Layden House Update  | To update on the LGH & Layden House refurbishment projects  |

**COUNCILLORS’ FORUM**

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| **Councillors’ Forum 19.1.17**  |
| **Item** | **Summary / Purpose** |
| **Secretary of State for Communities & Local Government** | **To hear from the Rt. Hon. Sajid Javid MP, Secretary of State for Communities & Local Government** |
| Chairman’s Report | To present the Chairman’s monthly report |
| Chairs of Boards Reports | To present the Chairs of Boards’ monthly reports. |
| Digest of the last meeting | To note the digest of the last meeting. |

**LGA EXECUTIVE**

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| **LGA Executive 19.1.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| Local Government Finance Settlement  | To consider a summary of LGA activity on the LG Finance Settlement. |
| Note of LGA Leadership Board Meeting | To highlight key issues from the LGA Leadership Board meeting the previous day. |
| Note of the LGA Executive meeting | To agree the note of the last meeting. |

**MARCH**

**LEADERSHIP BOARD**

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| **LGA LEADERSHIP BOARD 1.03.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| LGA Budget  | To agree the LGA’s Budget for recommendation to the Executive. |
| Annual Perceptions Survey | To note the results of the LGA’s Perceptions Survey and agree headline principles for a revised action plan. |
| Annual Conference & Exhibition | To update on progress with arrangements for the LGA’s 2017 Annual Conference. |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Note of the last meeting | To approve the note of the last meeting. |
| Part 2: Confidential  |
| Note of Commercial Advisory Board  | To note the minutes of the CAB last meeting. |
| Audit Committee Minutes | To note Audit Committee minutes of its last meeting. |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention.  |
| Brexit  | To update & take a steer on the LGA’s Work Programme on Brexit  |
| Local Government House & Layden House Update  | To update on the Local Government House & Layden House refurbishment projects. |

**COUNCILLORS’ FORUM**

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| **Councillors’ Forum 2.3.17**  |
| **Item** | **Summary / Purpose** |
| **Strategic Transformation Plans**  | **Rt. Hon Jeremy Hunt MP, Secretary of State for Health to address to Forum on Strategic Transformation Plans.** |
| Chairman’s Report | To present the Chairman’s monthly report. |
| Chairs of Boards Reports | To present the Chairs of Boards’ monthly reports. |
| Digest of the last meeting | To note the digest of the last meeting. |

**LGA EXECUTIVE**

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| **LGA Executive 2.3.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| LGA Budget  | To agree the LGA’s Budget as recommended by the Leadership Board. |
| Annual Perceptions Survey | To note the results of the LGA’s Perceptions Survey and agree headline principles for a revised action plan. |
| Note of LGA Leadership Board Meeting | To highlight key issues from the LGA Leadership Board meeting the previous day. |
| Note of the last LGA Executive meeting | To agree the note of the last meeting. |

**APRIL**

**LEADERSHIP BOARD**

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| **LGA LEADERSHIP BOARD 5.04.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| The Budget  | To receive a summary of the Chancellor’s Budget announcements and LGA activity on it.  |
| General Assembly Agenda  | To consider and endorse the proposed format and agenda for the LGA General Assembly. |
| Timetable for LGA Proportionality | To agree the process and timetable for confirming changes to LGA’s political balance. |
| Communications Update | To consider communications activity over the past year (3rd and 4th quarters). |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Note of the last meeting | To approve the note of the last meeting. |
| Part 2: Confidential  |
| Note of Commercial Advisory Board  | To note the minutes of the CAB last meeting. |
| LGA Company Structures  | To receive recommendations from the LGA Company Structures Task Group for Leadership Board’s agreement.  |
| LGA Constitution  | To receive recommendations from the LGA Constitution Task Group for Leadership Board’s agreement and recommendation to LGA General Assembly.  |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention.  |
| Brexit  | To update and take a steer on the LGA’s Work Programme on Brexit. |
| Local Government House & Layden House Update  | To update on the Local Government House & Layden House refurbishment projects. |

**There is no Councillors’ Forum or LGA Executive in April due to the local elections.**

**JUNE**

**LEADERSHIP BOARD**

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| **LGA LEADERSHIP BOARD 7.06.17** |
| **Item** | **Summary / Purpose** |
| The Queen’s Speech | To approve the suggested priority Bills for the LGA.  |
| **LGA Business** |  |
| LGA Political Balance | To endorse the LGA’s proportionality figures as the basis for negotiating the allocation of chairs/vice-chairs and populating member structures. |
| General Assembly Motions | To consider and agree any Motions for General Assembly. |
| Vice-Presidents | To approve the nominations for LGA Vice Presidents for 2017/18 made by the political groups. |
| Audit Committee Report to General Assembly | To approve the Audit Committee report to General Assembly. |
| Audit Committee Minutes | To note the Minutes of the Audit Committee. |
| SIGs Annual Reports | To note the Annual Reports of the LGA’s Special Interest Group. |
| LGA Consolidated Accounts | To approve the financial statements for the year to 31 March for presentation to the General Assembly. |
| Performance Report | To review the full year performance report for the LGA. |
| Annual Conference & Exhibition | To consider progress on the 2017 LGA Annual Conference. |
| Chief Executive’s Report | To hold the Chief Executive to account against delivery of business plan priorities. |
| Forward Plan | To consider topics for discussion at LGA Leadership Board, Executive and Councillors’ Forum. |
| Note of the last meeting | To approve the note of the last meeting. |
| Part 2: Confidential  |
| Note of Commercial Advisory Board  | To note the minutes of the CAB last meeting. |
| Audit Committee Minutes | To note Audit Committee minutes of its last meeting |
| Business Rates Retention  | To receive an update on the LGA’s work on the government’s proposals for business rates retention.  |
| Brexit  | To update & take a steer on the LGA’s Work Programme on Brexit  |
| Local Government House & Layden House Update  | To update on the Local Government House & Layden House refurbishment projects. |

**COUNCILLORS’ FORUM**

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| **Councillors’ Forum 8.6.17**  |
| **Item** | **Summary / Purpose** |
| **TBC -** Industrial Strategy | The Rt. Hon Greg Clark MP, Secretary of State for Business, Energy and Industrial Strategy, has been invited to address to Forum on the Government’s Industrial Strategy and what it means for localities. ***TBC*** |
| Chairman’s Report | To present the Chairman’s monthly report |
| Chairs of Boards Reports | To present the Chairs of Boards’ monthly reports. |
| Digest of the last meeting | To note the digest of the last meeting. |

**LGA EXECUTIVE**

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| **LGA Executive 8.6.17** |
| **Item** | **Summary / Purpose** |
| **LGA Business** |  |
| The Queen’s Speech | To approve the suggested priority Bills for the LGA.  |
| Audit Committee Report to General Assembly | To approve the Audit Committee report to General Assembly. |
| General Assembly Motions | To consider & agree Motions for discussion at General Assembly. |
| LGA Political Balance | To note the revised proportionality and the implications for the distributions of seats on governance structures |
| Note of LGA Leadership Board Meeting | To highlight key issues from the LGA Leadership Board meeting the previous day. |
| Note of last LGA Executive meeting | To agree the note of the last meeting. |